	OPEN ARIA MANAGER								
2.	OPEN REPORTS WINDOW	File <del>&gt;</del> Repc	orts						
3.	REPORTS WINDOW								
	a. Search:		Reports		_ [				
	Title = Full display title of report Name = Abbreviated report name <b>b. Report Category:</b> Pre-defined category assigned to each report. Select All to display all in alphabetical order by display title.		a. Search						
			© Title C Na						
			Al	- f. Preview					
			Favorites Administrative	Advanced Auditing - Drug Administration Advanced Auditing - Patient	d. Report Description				
			Clinical Financial Lab Outcomes	Adverse Events - by Patient and Date Adverse Events - by Patient and Date - CUSTOM	GENERAL Audience: Admissions				
				Adverse Events - by Patient and Event Adverse Events - by Plan and Date	Description: Select patient to print patient demographics, physicians & diagnosis				
	c. Select report title. Scroll down	description	Other Pharmacy	Adverse Events - by Plan and Event Adverse Events - by Selected Patient and Date	Export Excel odf rtf txt				
	once to select and display report of	Jescription	Notes Physician	Adverse Events - by Selected Patient and Event Adverse Events - from Questionnaire	Group/Sort: Patient name and ID				
	and enter required parameters. <b>d. Report Description:</b> Details of the data which the report does and doesn't capture		Records Schedule	After Care Questionnaire Report Agent / Diagnosis Support Registry - Override Listing	Layout/Paper: Portrait/Letter Parameters: Patient number				
			CUSTOM	Agent Formulary - Dose Banding Agent Inventory Requirements	Totals:				
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	and how it is displayed.		Report Parameters	Agent Listing - Summary Count of Agents Administered - by Agent Class, Agent and Diagnosis	e. Report Name				
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	f. Preview: Once the report you require has				,				
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